



TO OUR NEW CUSTOMER :

We are pleased that you are interested in purchasing product(s) from Par Pacific in the near future. To help us prepare for your purchases, we have enclosed the following documents:

* **Customer KYC Questionnaire**

Includes a request for financial statements which is a necessary step for an open line of credit. Please include your last two year-end financial statements with footnotes, preferably audited or prepared by an outside accounting firm. We assure you that all information provided will be held in strict confidence.

* **Customer Draft Authorization Form** and an informational letter on our Electronic Funds Transfer System (ACH). (Not applicable to a prepayment account.)

* **Customer Tax Information**

Please sign and return these documents to your Representative **and** copy Par Contracts at counterpartysetup@parpacific.com & the Corporate Credit department at cashandcredit@parpacific.com. If you have any questions, please send all inquires directly to cashandcredit@parpacific.com.



Par Hawaii Refining, LLC Hermes Consolidated dba Wyoming Refining Company, LLC U.S. Oil & Refining Co.

Customer KYC Questionnaire

Full name of Firm: _____

Office Address: _____

Registered Address if different than above: _____

Federal ID # _____

Date of Incorporation: _____ (yyyy/mm/dd)

Type of business operation: _____

Product requirements: _____

Customer Classification: _____
(e.g. Reseller/ End User)

Estimated Monthly Requirements (gal.) _____

Estimated Monthly Deal Value (US\$) _____

Principal Officer(s) & Title(s): _____

Please state the name of any shareholders who own more than 25% of your company

Company/Full Name (individuals)	Percentage Owned	Country of Incorporation/ Date of Birth (individuals)	Registered Company Number or Citizenship (individuals)
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Four horizontal light blue bars for data entry.

Please indicate the ultimate beneficial owner of your company *

Light blue rectangular box for data entry.

Please include the following information:

- A list of items in the below table
- Attached EFT form completed including copy of canceled check or deposit slip. Form must be signed.
- Copies of tax exemption certificates that would exempt federal or local taxes. Please note: all taxes will be imposed on products unless certificates are received and in good order.

Document	Certification Required (Documents must be certified by a notary or independent lawyer)
Certificate of Incorporation	
Copy of your Memorandum and Articles of Association, or equivalent	
Register of Directors or Board Resolution appointing the Directors	
ID** of at least one of the current Directors	
Share Register/Certificates detailing shareholders who own 25% or more of the company shares.	
Ownership Structure up to the Ultimate Beneficial Owner(s)	
ID** for any shareholders/beneficial owners with a 25% or more ownership	
Audited Annual Reports and Financial Statements for the last two years	
Bank Reference Letters	
List of authorized signatories dated within the last 3 months duly signed and stamped	
Counterparty/Trade Reference Letters	
Please provide an explanation if you are unable to provide any of the supporting evidence requested above:	
Signed:	
Position:	
Print Name:	
Date:	

Please kindly
Send to:

Par Pacific Holdings, Inc.
825 Town and
Country Lane,
Suite 1500
Houston TX 77024
Attn: Contracts Tel: (281) 899-4800
Fax: (832) 916-3329
counterpartysetup@parpacific.com

Please provide the contact points below: (Name and phone number)

KYC/COMPLIANCE Name: _____ Phone: _____
Email: _____

FINANCE/TRADE FINANCE Name: _____ Phone: _____
Email: _____

OPERATIONS Name: _____ Phone: _____
Email: _____



AUTHORIZATION TO CHECK INDIVIDUAL CREDIT HISTORY

FULL NAME: _____

RESIDENTIAL ADDRESS: _____

DATE OF BIRTH: _____

I hereby authorize the business to whom this application is made to check my individual credit history in connection with a business transaction involving the firm making this application.

SIGNATURE

DATE

FULL NAME: _____

RESIDENTIAL ADDRESS: _____

DATE OF BIRTH: _____

I hereby authorize the business to whom this application is made to check my individual credit history in connection with a business transaction involving the firm making this application.

SIGNATURE

DATE

FULL NAME: _____

RESIDENTIAL ADDRESS: _____

DATE OF BIRTH: _____

I hereby authorize the business to whom this application is made to check my individual credit history in connection with a business transaction involving the firm making this application.

SIGNATURE

DATE



Par Pacific

Par Hawaii Refining, LLC

Hermes Consolidated dba Wyoming Refining Company, LLC

U.S. Oil & Refining Co.

Customer Draft Authorization Form

Dear Customer:

By completion of this form, you (the customer) authorize Par Pacific Holdings, Inc. and its affiliates (Par Pacific) to initiate electronic fund transfers from my depository financial institution account indicated below and authorize my depository financial institution to honor these transfers.

Customer Name: _____

Banking Institution: _____

Banking Institution Address: _____

Name on Bank Account: _____

ACH Routing Transit (ABA) No.: _____

ACH Account Number: _____

Company EFT Contact: _____

Email for EFT remittance advice: _____

Federal Tax ID No.: _____

Physical Mailing Address: _____

I understand that this agreement will remain in effect until Par Pacific has received written notice from me that it should be cancelled. This Agreement may be terminated by either party giving at least forty-five (45) days prior written notice to the other party.

I understand that Par Pacific will charge a service fee of \$35.00 for any returned ACH items, which will be collected at the time the returned item is paid.

I understand that when items are in dispute, Par Pacific must be notified at least one (1) work day, by 10:00AM, prior to the scheduled payment date, to stop the draft for the disputed amount until it has been reconciled.

(Name of Company/Payer)

By: _____
(Signature of Authorized Representative) Date

Title: _____

For Internal Use Only:

Banking information/update has been verbally confirmed.